



TECHNICAL COMMITTEE MEETING

MINUTES

28 NOVEMBER 2025 at 10:00 am

WSFN Office – 37/5 Keane Street MIDLAND 6056



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TECHNICAL COMMITTEE MEETING

FRIDAY 28 NOVEMBER 2025

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1.0 OPENING – RECORD OF ATTENDANCE

Attendees:

WSFN John Nuttall – Program Director (**Chairperson**)
Peter Hall – Program Manager
Racelis Rose – Executive Officer

Delegate	SRRG	Proxy
V A C A N T	Avon	V A C A N T
Mike Hudson (Shire of Pingelly)	Hotham Dale	Karl Mickle (Shire of Wandering)
Stuart Hobley (Shire of Cunderdin)	Kellerberrin	Raymond Griffiths (Shire of Kellerberrin)
Judd Hobson (Shire of Kulin)	Lakes	Craig Elefsen (Shire of Lake Grace)
Allister Butcher (Rural Infrastructure Services)	Moora	Stephen Casey (Shire of Wongan-Ballidu)
Gary Rasmussen (Shire of West Arthur)	Narrogin	Cassandra Squires (Shire of West Arthur)
Glen Brigg (Shire of Yilgarn)	North-East	Rod Munns (R Munns Engineering Services)
Ken Markham (Shire of Narembeen)	Roe	Sarah Caporn (Shire of Quairading)
Jacqui Early	MRWA	

The Chairperson opened the meeting at 10:04am, read the list of attendees, noted the apologies as well as those attending via TEAMS:

1.1 Present:

Stuart Hobley
Glen Brigg

Karl Mickle
Ken Markham

Rod Munns
Sarah Caporn

Via TEAMS:

Jacqui Early
Gary Rasmussen

Stephen Casey
Craig Elefsen

Cassandra Squires
Allister Butcher

1.2 Apologies

Judd Hobson

1.3 Observers / Visitors / Presenters

2.0 DECLARATIONS OF INTERESTS (FINANCIAL / IMPARTIALITY / PROXIMITY)

2.1 Stuart Hobley declared an Impartiality interest for Item 4.1 – Shire of Cunderdin-Dunlop Street, as he is the Chief Executive Officer for the Shire of Cunderdin.

2.2 Ken Markham declared an Impartiality interest for Item 4.3 – Shire of Narembeen-Narembeen/South Kumminin Intersection, as he is the Works Manager for the Shire of Narembeen.

2.3 Karl Mickle declared an Impartiality interest for Item 4.5 – Shire of Wandering-North Bannister Road, as he is the Works Manager for the Shire of Wandering.

2.4 Stephen Casey declared an Impartiality interest for two (2) items:
Item 4.6 – Shire of Wongan Ballidu-Dowerin/Kalannie Roads
Item 5.0 – 2026/2027 Final Seals-Five Shires (Wongan Ballidu) as he is the Manager Works and Services for the Shire of Wongan Ballidu.

2.5 Allister Butcher declared an Impartiality interest for two (2) items:
Item 4.7 – Shire of Wyalkatchem-Wyalkatchem/Koorda Roads
Item 5.0 – 2026 / 2027 Final Seals – Five Shires (Nungarin), as he assisted both Shires in the preparation of the application / documents.

2.6 Rod Munns declared a Financial interest for Item 5.0 – 2026/2027 Final Seals -Five Shires (Cuballing), as he is a Consultant/Contractor for the Shire of Cuballing under RMECS Consultancy Services and assisted the Manager of Works and Services to complete the Final Seal Project cost estimate

3.0 CONFIRMATION OF PREVIOUS MINUTES – 18 JULY 2025

Before the confirmation of previous minutes was voted, Rod Munns brought to the attention of the Chairperson regarding the Edge Widening (TC meeting of 18 July 2025). The Chairperson acknowledged and that given there will be new members coming to the committee, an item will be presented to the Technical Committee at its first meeting for the year 2026.

Also, the Chairperson advised that there are four (4) Sub Regional Road Groups that need to confirm the memberships both to the Steering Committee and the Technical Committee (Avon, Hotham Dale, Lakes and Narrogin). The Chairperson encouraged the members present to contact their Regional Road Group Secretaries and inform them that WSNF is waiting for a meeting date and an invitation for the Program Director to attend the RRG meeting. Please note that participation to the WSNF Committees is as per nomination by the Regional Road Groups.

RESOLUTION TC2025 / 11 - 117

That the Minutes of the Technical Committee meeting held on 18 July 2025 be confirmed as a true and accurate record of the meeting.

MOVED: **Stuart Hobley**
SECONDED: **Ken Markham**
CARRIED: **6/0**

Stephen Casey joined the meeting via TEAMS at 10:10am.

4.0 2026 / 2027 PROJECT APPROVALS

The Chairperson announced that Stuart Hobley declared an Impartiality interest for Item 4.1 – Shire of Cunderdin-Dunlop Street, as he is the Chief Executive Officer for the Shire of Cunderdin.

4.1 Shire of Cunderdin – Dunlop Street

Title	Shire of Cunderdin - Dunlop Street - Slk 0.11 to Slk 0.71
Date of Report	21 November 2025
Author	Mr Peter Hall
Attachments	<ul style="list-style-type: none">• Project Scope Identification Document• Construction Estimate Summary• Project Planner• Cartage Calculation• Pavement Design Report• Structures General Information
Senior Officer	Mr John Nuttall – Program Director

Background:

The Shire of Cunderdin has completed their section of the Goomalling / Meckering Roads. The Steering Committee approved the resurfacing works on the intersection with Great Eastern Highway leading up to the railway crossing from Slk 0 to Slk 0.1. At that time, the Shire of Cunderdin was awaiting geotechnical results and a pavement design for the section Slk 0.56 to Slk 0.71 funded by the Shire. This is the last bit of the Cunderdin section of Route 8 from Lancelin to Meckering.

Consultation:

Stabiltech

Proposal:

The part of Slk 01 to Slk 0.11 has a rail crossing and there are **no** construction works proposed in this section.

The section from Slk 0.11 to Slk 0.53 is already at 7.9 m wide but has some edge breaks and edge offs, seal drop offs, and a narrow culvert at Slk 0.33. It is proposed to **add** a small amount of top up material, remix the shoulders and seal shoulders out to 8.2m prior to the final seal being applied.

The section of Slk 0.33 has a narrow culvert 7.8m wide and will be **extended** with an extra 1.2m section either side.

The section from Slk 0.53 to Slk 0.56 there is a bridge Number 4092 and has a 7.2m deck. This is an existing choke point that has minimal impact on traffic.

The section Slk 0.56 to Slk 0.71 has significant subgrade issues which will require the **removal** of the top 250mm, stabilise the subgrade then replace the pavement material, stabilise that import base course and stabilise.

Financial Implications:

The Shire of Cunderdin is requesting **\$208,395** to complete the works on Dunlop Street from Slk 0.11 to Slk 0.71.

Risk Assessment:

The section from Slk 0.55 to Slk 0.71 goes from the bridge to the intersection of Goomalling Meckering Road, Dunlop Street and Dowerin Meckering Road and it is in poor condition.

Comment:

The section Slk 0.55 to Slk 0.71 shows obvious deformation and has poor TSD readings. It is wise to add the minor works required for the remainder.

RESOLUTION **TC2025 / 11 - 118**

The Technical Committee recommends that the Steering Committee **approve** the Shire of Cunderdin's project on Dunlop Street from Slk 0.11 to Slk 0.71 at a value of **\$208,395** for the 2026 / 2027 financial year.

MOVED: Ken Markham
SECONDED: Gary Rasmussen
CARRIED: 6/0

Allister Butcher joined the meeting via TEAMS at 10:19 am.

4.2 Shire of Mukinbudin – Nungarin North Road

Title	Shire of Mukinbudin - Nungarin North Road from Slk 8.6 to Slk 10.8
Date of Report	21 November 2025
Author	Mr Peter Hall – Program Manager
Attachments	<ul style="list-style-type: none">• Project Scope Identification Document• Construction Estimate Summary• Method Statement Planner• Cartage Calculation• WSN Traffic Counts• Department of Planning, Lands and Heritage – Letter of Consent dated 02 October 2025
Senior Officer	Mr John Nuttall – Program Director

Background:

The Shire of Mukinbudin has completed two (2) other projects on the Nungarin North Road. This part was delayed because of two (2) issues:

- It has some land resumption
- It had an aboriginal heritage issue

These problems delayed the completion of the development project and the start of construction. Nungarin North Road was going to be completed in two (2) sections, but the delays meant that this part was excised out to give the Shire of Mukinbudin more time to resolve the issues. The last section is currently under construction and should be completed within the first quarter of 2026.

The Shire of Mukinbudin are planning to complete the works in cooperation with the Shire of Westonia.

Consultation:

Landowner

Landgate

Department of Planning Land and Heritage

Proposal:

The Land resumption issue has been completed, and some fencing is required.

The Aboriginal Heritage issue has received consent for the works to proceed.

The Shire of Mukinbudin proposes to widen and fill the box, wet mix the existing, import base course and stabilise then seal with a prime and double-double 14 10.

The Shire of Mukinbudin have identified some strength issues for ~600m and the proposal is to **increase** the base course thickness for this area by 50mm and then stabilise the whole base course.

Financial Implications:

The Shire of Mukinbudin is requesting **\$1,098,938** to complete 2.2 kms on the Nungarin North Road project.

Risk Assessment:

This is the last section for the Shire of Mukinbudin on the Nungarin North Road, and the Heritage consent has a time limit.

Comment:

For the Shire of Mukinbudin, the cost per kilometre is **higher** than previous estimates because:

- Traffic control is required – roads cannot be closed and traffic diverted.
- Extra base course is required for ~ 1/3rd of the length
- Economies of scale are against them i.e. mobilisation is spread over 2km instead of 5km

RESOLUTION TC2025 / 11 - 119

The Technical Committee recommends that the Steering Committee **approve** the Shire of Mukinbudin's project on the Nungarin North Road between Slk 8.6 to Slk 10.8 at a value of **\$1,098,938** for the 2026 / 2027 financial year.

MOVED: Glen Brigg
SECONDED: Stuart Hobley
CARRIED: 6/0

The Chairperson announced that Ken Markham declared an Impartiality interest for Item 4.2 – Shire of Narembeen-Narembeen/South Kumminin Intersection, as he is the Works Manager for the Shire of Narembeen.

4.3 Shire of Narembeen - Narembeen / South Kumminin Intersection

Title	Shire of Narembeen – Intersection upgrade on South Kumminin
Date of Report	21 November 2025
Author	Mr Peter Hall – Program Manager
Attachments	<ul style="list-style-type: none"> • Project Scope Identification Document • Construction Estimate Summary • Project Planner • Cartage Calculation • WSN Traffic Report • Intersection Lay Outs (Attachments 1 and 2)
Senior Officer	Mr John Nuttall – Program Director

Background:

The Shire of Narembeen had to delay this project due to not being able to get a clearing permit for a couple of trees. The process was laborious and convoluted; it involved multiple agencies, and the Shire had to revisit the plan a couple of times to try and improve or reduce the clearing footprint.

Consultation:

DWER

Environmental Consultants

Proposal:

The Shire of Narembeen is looking to upgrade the intersection of Narembeen / Kondinin Road with Corrigin / Narembeen Road.

The upgrade is to suit 36.5m road trains on three (3) legs and greater overlap on the fourth leg due to less exposure to road train size and volume.

There is widening to occur on all legs and stabilise the existing road.

The overlay is mainly to improve horizontal and vertical geometry as the pavement has sufficient strength.

The design calls for asphalt of the intersection as the surface treatment.

Financial Implications:

The Shire of Narembeen is requesting **\$398,913** to upgrade the intersection.

Risk Assessment:

There are services that need to be located and potholed prior to construction. Clearing permit is specifically for two (2) trees and some pruning.

Comment:

The Traffic Counts indicate 32% heavier with most being class 11, satellite of the existing intersection shows moderate to heavy damage to the existing surface.

RESOLUTION TC2025 / 11 - 120

The Technical Committee recommends that the Steering Committee **approve** the Shire of Narembeen's project to upgrade the South Kumminin intersection at a value of **\$398,913** for the 2026 / 2027 financial year.

MOVED: **Glen Brigg**
SECONDED: **Craig Elefsen**
CARRIED: **6/0**

The Chairperson announced that Allister Butcher declared a Financial interest for Item 4.4 - Shire of Nungarin-Nungarin North Road as he assisted in the preparation of the documents for the Shire.

Allister Butcher left the TEAMS meeting at 10:30am.

4.4 Shire of Nungarin – Nungarin North Road

Title	Shire of Nungarin - Nungarin North Road from Slk 6.13 to Slk 11.6
Date of Report	21 November 2025
Author	Mr Peter Hall – Program Manager
Attachments	<ul style="list-style-type: none"> • Project Scope Identification Document • Construction Estimate Summary • Project Planner • Cartage Calculation • WSN Traffic Report
Senior Officer	Mr John Nuttall – Program Director

Background:

This will be the third project on the Nungarin North Road for the Shire of Nungarin.

The Shire of Nungarin is our smallest shire but are kicking huge goals and delivering projects by combining with two (2) other shires to create a team and help each other with resources. The other two (2) shires are Shire of Westonia and Shire of Trayning.

To date, the standard of work has been very high. The Shire of Nungarin has had some interesting subgrade problems that have tested the team and required some pavement redesign.

Consultation:

Zone 50
Stabiltech
Rural Infrastructure Services

Proposal:

The Shire of Nungarin is requesting to tackle a slightly larger section than previous. This is to complete the piece across a salt-lake and finish the homogenous section.

The Shire will dig some test holes prior to commencement to determine the extent of any subgrade issues so that they can be prepared. The following works are to be done:

- There are seven (7) culverts to be replaced or extended.
- Stabilise subgrade at Slk 7.3 to Slk 10
- Import approximately 60mm of material
- Stabilise the whole layer at 230mm
- Primer seal 10mm C170
- Final seal S45R in the following year.

Financial Implications:

The Shire of Nungarin is requesting **\$2,474,095** to upgrade 5.47 km on the Nungarin North Road.

Risk Assessment:

The Shire of Nungarin has had subgrade surprise the last two (2) projects; however, the risk has been managed well by the team, and the cost of variation was mostly absorbed by savings across the project.

Comment:

It is awesome to see cooperation between Shires to deliver a quality project.

RESOLUTION TC2025 / 11 – 121

The Technical Committee recommends that the Steering Committee **approve** the Shire of Nungarin's project on the Nungarin North Road between Slk 6.13 to Slk 11.6 at a value of **\$2,474,095** for the 2026 / 2027 financial year.

MOVED: Ken Markham
SECONDED: Stuart Hobley
CARRIED: 6/0

The Chairperson was advised that Gary Rasmussen lost power and left the TEAMS meeting and was unable to return.

Allister Butcher re-joined the TEAMS meeting at 10:38 am and was advised by the Chairperson of the outcome of the resolution.

The Chairperson announced that Karl Mickle declared an Impartiality interest for Item 4.5 – Shire of Wandering-North Bannister Road, as he is the Works Manager for the Shire of Wandering.

4.5 Shire of Wandering – North Bannister Road

Title	Wandering Preconstruction Works – North Bannister Road
Date of Report	21 November 2025
Author	Mr Peter Hall – Program Manager
Attachments	<ul style="list-style-type: none"> • Project Scope Identification Document • Construction Estimate summary • Project Planner • Cartage Calculation • WSN Traffic Reports
Senior Officer	Mr John Nuttall – Program Director

Background:

The Shire of Wandering have completed one (1) preconstruction project and is in the process of constructing the pavement in the same area. The next section has too much scope to be completed in one year and the best way is to split the works into preconstruction and then the pavement.

Consultation:

Stabiltech
MJB Nominees

Proposal:

The Shire of Wandering is proposing to replace 12 culverts, heavy prune the larger vegetation, complete some drainage works in the table drain and fill batters to give the new pavement support.

The works will commence at the Slk 13.6 and finish at the Slk 18.52. They will then undertake the pavement works in the following year.

The Shire is planning to deliver this project utilising in-house crew and specialist contractors when required.

The pavement will be 9 on 9 due to vegetation and allowable construction footprint.

Financial Implications:

The Shire of Wandering is requesting **\$1,293,004** to complete the pre-construction project on the North Bannister / Wandering Roads.

Risk Assessment:

This option minimises the risk to the project with delays outside of the Shire's control and to WSN for project completion. WSN is cautious not to absorb the construction window.

Comment:

The Shire of Wandering is the second smallest shire in the Wheatbelt region finding its feet and delivering their projects using a small in-house crew reason why the timeframe to deliver their projects is longer.

RESOLUTION **TC2025 / 11 – 122**

The Technical Committee recommends that the Steering Committee **approve** the Shire of Wandering's project on the North Bannister / Wandering Roads from Slk 13.6 to Slk 18.52 in the amount of **\$1,293,004** for the 2026 / 2027 financial year.

MOVED: **Ken Markham**
SECONDED: **Glen Brigg**
CARRIED: **6/0**

The Chairperson announced that Stephen Cased declared an Impartiality interest for Item 4.6 – Shire of Wongan Ballidu-Dowerin / Kalannie Roads as he is the Manager Works and Services for the Shire of Wongan Ballidu.

4.6 Shire of Wongan Ballidu – Dowerin / Kalannie Roads

Title	Shire of Wongan Ballidu – Dowerin / Kalannie Road from Slk 25 to Slk 30.3
Date of Report	21 November 2025
Author	Mr Peter Hall – Program Manager
Attachments	<ul style="list-style-type: none"> • Project Scope Identification Document • Construction Estimate Summary • Project Planner • Cartage Calculation • WSN Traffic Reports • Pavement Design Report
Senior Officer	Mr John Nuttall – Program Director

Background:

The Shire of Wongan-Ballidu have delivered three (3) other sections, and this section has some strength issues identified by Stabiltech. The pavement design shows some adjustments for the problem areas.

Consultation:

Stabiltech

Proposal:

The Shire of Wongan-Ballidu is proposing to complete the following works:

- construction of 5.3 kms
- widen and stabilise the existing base course from Slk 27.5 to Slk 30.3
- remove 150mm, stabilise subgrade to 200mm
- replace material and stabilise at 150mm
- Import base course and wet mix
- Primer seal C170
- Final seal to be delivered the following year, Shire “business as usual” procedure.

Financial Implications:

The Shire of Wongan-Ballidu is requesting **\$2,346,006** for the 5.3 km on the Dowerin / Kalannie Road.

Risk Assessment:

Limited risk as potential problems have been identified.

Comment:

Subgrade problems are expensive to remedy but it is better to fix now than become a maintenance problem at later stage.

RESOLUTION TC2025 / 11 - 123

The Technical Committee recommends the Steering Committee **approve** the Shire of Wongan Ballidu's project on the Dowerin / Kalannie Road from Slk 25 to Slk 30.3 at a value of **\$2,346,006** for the 2026 / 2027 financial year.

MOVED: Glen Brigg
SECONDED: Stuart Hobley
CARRIED: 6/0

The Chairperson announced that Allister Butcher declared an Impartiality interest on Item 4.7 – Shire of Wyalkatchem-Wyalkatchem / Koorda Roads as he assisted the Shire in preparing all the necessary documents.

4.7 Shire of Wyalkatchem – Wyalkatchem / Koorda Roads

Title	Wyalkatchem Culvert Project
Date of Report	21 November 2025
Author	Mr Peter Hall – Program Manager
Attachments	<ul style="list-style-type: none"> • Project Scope Identification Document • Construction Estimate Summary • Project Planner • Cartage Calculation • Photos - Culvert
Senior Officer	Mr John Nuttall – Program Director

Background:

The Shire of Wyalkatchem has nearly completed their Development project for the Wyalkatchem / Koorda Roads. During the investigation, a large culvert was discovered which has very poor structural integrity. The Shire of Wyalkatchem has limited resources and is requesting funding to replace the culvert prior to construction and before structural failure in a similar way to the collapsed culvert on the Dangin / Mears Road for the Shire of Quairading.

Consultation:

Zone 50
Rural Infrastructure Services

Proposal:

The following works are proposed to be done:

- The Culvert system is a 9-barrel box and lid.
- A side track will have to be constructed.
- The existing removed, new slab poured, and boxes and lids laid.
- Surrounded by stab sand before the pavement replaced and sealed.

The works will be done using Shire resources and specialist contractors (quote received).

Financial Implications:

The Shire of Wyalkatchem is requesting **\$504,394** to replace the culverts.

Risk Assessment:

The estimated age of the culverts is 29 years and to be presenting this level of degradation is very concerning.

Comment:

It is the damage that cannot be seen that is a worry and failure of culverts are very hard to accurately predict.

RESOLUTION TC2025 / 11 – 124

The Technical Committee deferred this item in the next meeting in 2026.

MOVED: Glen Brigg
SECONDED: Ken Markham
CARRIED: 6/0

The Chairperson announced that Allister Butcher declared an Impartiality interest for Item 5.0 – 2026/2027 Final Seals – Five (5) Shires (Nungarin) as he assisted in preparing the documents for the Shire.

5.0 2026 / 2027 FINAL SEALS – FIVE (5) SHIRES (Shires of Cuballing / Goomalling / Nungarin / Wickepin / Wongan- Ballidu)

Title	Final Seals – Shires of Cuballing, Goomalling, Nungarin, Wickepin and Wongan Ballidu
Date of Report	21 November 2025
Author	Mr Peter Hall – Program Manager
Attachments	There are no attachments to this item.
Senior Officer	Mr John Nuttall – Program Director

Background:

There are five (5) Shires that are requesting funding for final seals on the previous years' works. As a normal procedure, all these Shires have always separated the seal works by 12 months.

Consultation:

Nil

Proposal:

The following works are being proposed by the five (5) Shires:

1. **Shire of Cuballing** has the final section on Cuballing East Road, the works are to be completed on the first quarter of 2026.
2. **Shire of Goomalling** has the last year's works to do final seal on the Calingiri Road. The Shire undertakes as much of the works in-house and only hire a sprayer, and spreader trucks. They buy the product by the litre and by doing so, there are a couple of advantages:
 - the risk is with the Shire,
 - their crew is engaged for this period and
 - the outgoing monies are much less, and it is BAU and SOP for them.
3. **Shire of Nungarin** has last year's works on the Nungarin North Road.
4. **Shire of Wickepin** has the last section on the Rabbit Proof Fence Road, and this was done as an emulsion with two (2) coats.
5. **Shire of Wongan-Ballidu** has last year's section on the Dowerin / Kalannie Road from Slk 19 to Slk 25.

Financial Implications:

The following amounts are being requested by the five (5) Shires:

Shires	Road Name	From Slk	To Slk	Total Kms	Amount
Cuballing	Cuballing East Road	12.8	18.11	5.31	\$290,645
Goomalling	Calingiri Road	24.6	30.1	5.5	\$380,018
Nungarin	Nungarin North Road	11.6	16.4	4.4	\$220,020
Wickepin	Rabbit Proof Fence	9.8	14.84	5.04	\$227,850
Wongan-Ballidu	Dowerin / Kalannie	19.0	25.0	6.0	\$310,000

Risk Assessment:

Final seals are critical to the life of the pavement and road users' safety.

Comment:

Nil.

RESOLUTION TC2025 / 11-125

The Technical Committee recommends that the Steering Committee **approve** the following final seals for the five (5) Shires for the 2026 / 2027 financial year:

Shires	Road Name	From Slk	To Slk	Total Kms	Amount
Cuballing	Cuballing East Road	12.8	18.11	5.31	\$290,645
Goomalling	Calingiri Road	24.6	30.1	5.5	\$380,018
Nungarin	Nungarin North Road	11.6	16.4	4.4	\$220,020
Wickepin	Rabbit Proof Fence	9.8	14.84	5.04	\$227,850
Wongan-Ballidu	Dowerin / Kalannie	19.0	25.0	6.0	\$310,000

MOVED: Ken Markham
SECONDED: Glen Brigg
CARRIED: 6/0

6.0 GENERAL BUSINESS / DISCUSSIONS

- Item regarding road widening (shoulder/sealing) to be presented in the next meeting
 - Funding application has been facilitated and expecting to hear by April / May 2026
 - All funds have already been allocated for the 2026 / 2027 works
 - Older projects need to be closed off to determine how much is left for the 2027 / 2028 budget
- *ACTION – Allister Butcher to email WSNF Program Director the new guidelines for clearing application.*

7.0 DATE OF NEXT MEETING

This is the last meeting of the Technical Committee for the year 2025, and the 2026 meeting dates for the Technical and Steering Committees will be confirmed at a later date.

8.0 CLOSURE

There being no further business to discuss the Chairperson closed the meeting at 11:33 am.